



WORK BOOT REIMBURSEMENT FORM

A work boot reimbursement of up to \$50.00 is offered once every 12 months to employees for the purchase of work boots. The work boots must be lace up boots and either steel or composite toe boots. Employees are required to fill out the work boot reimbursement form, attach a copy of the receipt from where work boots were purchased and send to email address below to receive the reimbursement. The reimbursement will be added to the employees check as a nontaxable add-on.

Employee Name (Print): _____ Date: _____

Employee Signature: _____

Supervisor Signature: _____

Please send completed form and receipt to payroll@benton-georgia.com

No specific brand is required, a good quality boot is recommended and you may purchase boots anywhere you like. Work boots must meet the description above. If you prefer to shop online here are a few resources:

www.safgard.com www.keenfootwear.com www.amazon.com

www.redwingshoes.com www.walmart.com www.timberland.com

www.rockyboots.com www.grainger.com www.workwearboots.com

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